



## **Construction Project Superintendent**

### **The Position:**

We have an immediate, full-time opening for a Project Superintendent to join our team of professionals.

### **Our Company:**

Friede & Associates is a fourth-generation construction company that traces its beginning to the early 1900s. With both carpentry and concrete crews still a part of our business, our 45-person firm has completed projects in nearly every industry, and with virtually every type of construction, including tilt-up, structural steel, pre-engineered steel, panelization and wood construction. But today our firm is best known for its work from The Wisconsin Dells/Lake Delton area south to Madison and beyond.

### **Benefits:**

Friede & Associates offers Health Insurance, Dental Insurance, Short-Term Disability Insurance, Life Insurance, Section 125 Flex Plan, 401K Plan, Safety Incentive Plan, and Profit Sharing.

### **Responsibilities:**

The Project Superintendent is responsible for overseeing and coordinating all of the activities of a construction site according to project drawings and schedules. Duties include coordinating subcontractors, performing quality control and safety checks, and providing on-site direction. The ideal candidate will complete organizational and project-related responsibilities to effectively lead the construction team and ensure they have all the resources they need. The Project Superintendent is responsible for use of company vehicle, tools, and maintenance of these. Also, they are responsible for manpower schedules.

### **Required skill include:**

- Strong communication and relationship building skills
- Ability to meet deadlines
- Ensure positive customer relations and satisfaction
- Develops detailed schedules for completion
- Complete projects within established budgets
- Coordination with subcontractors

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### **Main Office**

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### **Madison Office**

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- Monitor quality and safety and enforcement of job safety at all times.
- Resolve issues in a timely manner
- Exceptional communication skills (written/oral)
- Extremely organized with ability to juggle multiple projects simultaneously
- Must work efficiently under minimal supervision
- Must be a detail-oriented and conscientious individual

**Necessary Education & Experience Qualifications:**

- High School Diploma or equivalent
- 10 years or more of construction field experience
- Five years or more of direct supervisory experience related to subcontractor management
- Previous or current commercial construction experience in a Superintendent role required
- Proficiency using a personal computer (PC) and company communication tools, such as email, the internet, and Microsoft products (e.g., Word, Excel, Office, Outlook) \* Ability to read plans and specs

Friede & Associates LLC is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.

This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. Friede & Associates LLC makes hiring decisions based solely on qualifications, merit, and business needs at the time.